



# PARENT HANDBOOK

POSTAL ADDRESS:

PO BOX 2780  
LOGAN CITY DC QLD 4114

STREET ADDRESS:

72-116 PARADISE ROAD  
SLACK CREEK QLD 4127

Email: [info@mabelparkshs.eq.edu.au](mailto:info@mabelparkshs.eq.edu.au)

Absence Line: (07) 3489 2360

Phone: (07) 3489 2333

Fax: (07) 3489 2300



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## LESSON TIMES

Form Class	Period 1	Period 2	Lunch	Period 3	Afternoon Tea	Period 4
8.40am to 8.50am	8.50am to 10.00am	10.00am to 11.10am	11.10am to 11.45am	11.45am to 12.55pm	12.55pm to 1.25pm	1.25pm to 2.35pm

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## ATTENDANCE

### **Attendance Matters Every Student Every Day.**

Attendance is compulsory every school day. On special event days, the attendance of pupils is still compulsory, even if the event is held outside the school grounds.

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## ABSENCES

If a student is absent, a reason must be given to the school on the day of absence or as soon as possible by phoning the school absence line on 07 3489 2360. Alternatively, a letter of reason can be handed into the office on the day of return. Failure to inform the school of a legitimate reason will result in the absence being recorded as unexplained. Our school also subscribes to 'ID attend'. This system sends a text message to your email phone if your student is absent without an excuse, parents/caregivers can reply to this message with a reason of absence.

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## ROLL MARKING

This takes place each day at 8:40am. If a student is late during form class they are to go to their form class. If a student is late and misses form class, it is their responsibility to report to student engagement to sign in. Failure by students who are late to report to student engagement will result in the student being recorded as absent for the day.

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## LATE ARRIVAL

Students who are late to school will not be allowed to enter a class without a late note. The notes are issued at Student Engagement. Any student without a note or telephone call from a parent or guardian will be issued a consequence. If a student is detained by a teacher, causing them to be late to the next class, a note must be obtained from that teacher.

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## UNIFORM POLICY

Mabel Park State High School's dress standards reflect the community expectations and standards as determined by the Executive Principal in consultation with school community representatives.

### **Students must be in correct school uniform at all times including;**

- When travelling to and from school
- At school
- Attending School events

## ***Parental notes do not override this policy***

- MP hat only
- All black, all leather school shoes
  - No steel cap boots outside the workshop
- Socks - Plain black, white and navy permitted
  - No logos/symbols
- Stockings – black or navy stockings are allowed. No fishnet stockings permitted
- Polo shirt junior, formal for seniors
  - Sport uniform (high performance) only allowed during HPE
  - Undershirts black/white only
  - Non-Mabel Park jumpers should not be visible
- Hair – clean, tidy, WH&S compliant, natural colour
- Makeup – Natural concealer, eyebrow filling and mascara allowed
  - No eye shadow
  - No lipstick
  - No winged eyeliner
  - Black only lashes allowed
- Facial piercings – clear only
  - Must be WH&S compliant
  - No dangly earrings
- Nails - must be WH&S compliant, natural colour
- Jewellery - 1 ring allowed, 1 watch allowed. No anklets/bracelets unless for cultural reasons. Religious/cultural necklace must not be visible
- Hijabs/Burkas - Black/navy/white
- Ties – optional (mandatory at formal events)
- Year 12 jersey's only to be worn by year 12 students

## **Failing to Comply with Uniform Policy**

Upon enrolment, students and parents commit to adhering to our school's uniform policy and expectations.

Students failing to comply with the 'Student Uniform Policy' must report to the Student Engagement Hub (SEH) in N block and the following may occur:

- Uniform swap provided to student.
- In the case where a student refuse this, contact with parents/carers occurs to discuss non-compliance and to arrange for the correct uniform to be delivered to school. Families experiencing hardship can be supported through Guidance Officers.
- In the case where a replacement item is unavailable or parent contact has not been successful a uniform pass will be issued (this is the only time a pass is issued – the student will carry this pass for the day only).
- In the case where a student refuses to change their uniform this will be treated as non-compliance and dealt with through SEH. Repeated non-compliance will result in disciplinary action.

## Junior Secondary (Years 7 to 9) Girls and Boys

### School Uniform

These items can only be purchased from the school uniform shop (Z block):

- Navy blue school polo
- Navy blue school sports shorts with white platypus on front right side
- Navy blue school shorts with white platypus on front of right leg
- Navy blue school skirt with white platypus on front right side
- Navy blue pants with white platypus on the back-right pocket
- Navy blue school zip up jacket with school logo on left side
- Navy blue school cap/hat with white platypus on back

- The Junior Secondary Uniform is to be worn each school day.
- Students who participate a High-Performance Program may wear the relevant uniform ONLY during their timetabled High-Performance time



## Senior Secondary (Years 10 to 12) Girls and Boys

### New School Uniform

These items can only be purchased from the school uniform shop (Z block):

- Girls sky blue pin striped dress shirt with school logo on left side and tie
- Navy blue school skirt with white platypus on front right side
- Boys sky blue pin striped dress shirt with school logo on left side and tie
- Navy blue school shorts with white platypus on front of right leg
- Navy blue school polo (Sport lessons only)
- Navy blue pants with white platypus on the back right pocket
- Navy blue school zip up jacket with school logo on left side
- Navy blue school cap/hat with white platypus on back

- The Senior formal uniform is to be worn each school day. If students are studying subjects in which they play sport, they will be permitted to change in to the navy blue school polo for this lesson only. They are required to wear the formal uniform for all other lessons that day.
- Students who participate a High-Performance Program may wear the relevant uniform ONLY during their timetabled High-Performance time



MP STATE

# ARTS EXCELLENCE



**Dance - Drama - Music - Art - Culture**



# MP STATE SPORTS EXCELLENCE



**Basketball**



**Football**



**Netball**



**Rugby League**






# Parent and Community Code of Conduct

## Supporting learning, wellbeing and safety in every Queensland state school

We welcome parents<sup>1</sup> and other members of our diverse community into schools across Queensland.

Working together with their school community<sup>2</sup>, school staff support the learning and wellbeing of every student, and are entitled to a safe work environment.

Parents and other visitors to schools support safety by ensuring their communications and conduct at the school and school activities is respectful.

Elements of engagement	It is expected that parents and visitors to our school communities will:	Parents and visitors to our school communities demonstrate this by:
<b>Communication</b> 	<ul style="list-style-type: none"> <li>• be polite to others</li> <li>• act as positive role models</li> <li>• recognise and respect personal differences</li> <li>• use the school's communication process to address concerns</li> </ul>	<ul style="list-style-type: none"> <li>• using polite spoken and written language</li> <li>• speaking and behaving respectfully at all times</li> <li>• being compassionate when interacting with others</li> <li>• informing staff if the behaviour of others is negatively impacting them or their family</li> <li>• respecting staff time by accepting they will respond to appropriate communication when they are able</li> <li>• requesting a meeting to discuss any concerns about their child's education — allowing staff time to prepare and appreciating their time may be limited</li> </ul>
<b>Collaboration</b> 	<ul style="list-style-type: none"> <li>• (parents) ensure their child attends school ready to learn</li> <li>• support the Student Code of Conduct</li> </ul>	<ul style="list-style-type: none"> <li>• taking responsibility for their child arriving and departing school safely on time every day</li> <li>• reading and encouraging their child to understand and follow the Student Code of Conduct</li> </ul>
<b>School Culture</b> 	<ul style="list-style-type: none"> <li>• recognise every student is important to us</li> <li>• contribute to a positive school culture</li> <li>• work together with staff to resolve issues or concerns</li> <li>• respect people's privacy.</li> </ul>	<ul style="list-style-type: none"> <li>• valuing each child's education</li> <li>• acknowledging staff are responsible for supporting the whole school community</li> <li>• speaking positively about the school and its staff</li> <li>• not making negative comments or gossiping about other school community members, including students — in person, in writing or on social media</li> <li>• understanding, at times, compromises may be necessary</li> <li>• considering the privacy of all school community members at all times, and understanding that the school cannot share confidential information.</li> </ul>

<sup>1</sup>The term 'parent' refers to parents, carers, guardians and people who exercise parental responsibility for a child.

<sup>2</sup>The term 'school community' refers to staff, students, parents, local business and community organisations and visitors to the school.



Logan City is one of the most multicultural cities on earth and at Mabel Park SHS, we are proud that this diversity is reflected in the heritages of our students. We provide outstanding opportunities for all our students to pursue their educational goals and enrich our community.

# WAJIN

We belong, together

At Mabel, everyone belongs.

Together, we celebrate the rich cultural heritages of our First Nation students and actively seek to grow knowledge of and respect for Aboriginal and Torres Strait Islander peoples, cultures and histories.



WAJIN

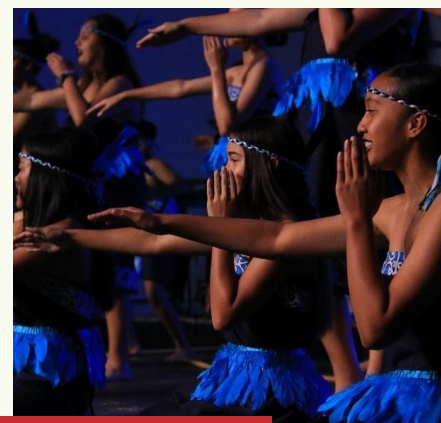
Wajin staff, led by our Community Education Counsellor and Elder in Residence, provide opportunities for students to:

- ◆ showcase their gifts and talents through the Wajin performance team or Wajin Art program.
- ◆ seek specialist support for cultural, well-being, academic or individual needs.
- ◆ engage in community events and National days of significance or celebration.
- ◆ learn about, appreciate and celebrate Indigenous histories and cultures.
- ◆ access external opportunities for personal development, leadership and employment including QATSIEF, Beyond the Broncos Girls Academy or the Titans School to Work program.

## WAJIN CENTRE & UNITED CULTURES CENTRE

These innovative and contemporary learning spaces will provide the physical locations for the cultural heart of our school. Community partner organisations support our team of specialist teachers to deliver;

- ◆ intensive language support and innovative learning programs.
- ◆ our highly successful Malaga program, including mentoring opportunities, connections to university pathways and homework centre.



Please contact us:

Head of Department: [jsila2@eq.edu.au](mailto:jsila2@eq.edu.au)  
Community Education Counsellor: [hbank25@eq.edu.au](mailto:hbank25@eq.edu.au)





# Mabel Park State High School

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#mpstate

