



MABEL PARK State High School



VOCATIONAL EDUCATION AND TRAINING COURSE GUIDE

Vocational Education and Training (VET)

What is VET?

The term Vocational Education and Training (VET) covers a range of work experiences and training activities within the senior secondary school curriculum. Vocational Education and Training (VET) courses develop knowledge and skills for specific workplaces. The objective of VET courses is to give students experience in the workplace, broaden post-schooling options and to prepare them for the transition between school and either work or further study options.

All vocational courses contain units of competency from National Training Packages. By successfully completing VET units of competency, students will gain nationally accredited work skills that allow them to enter the workforce and/or move onto further vocational or academic studies.

Qualifications and Statements of Attainment are recognised with the Australian Quality Training Framework (AQTF) and are recognised Australia-wide.

Depending on the course, some VET qualifications can be studied at school, where we are the registered training organisation (RTO) or through non-school RTOs such as TAFE or private training providers.

VET qualifications are delivered using one of three methods:

1. **School RTO delivered**
 - Courses delivered by Mabel Park as the RTO do not use any of a student's VETis funding nor are 'fee for service'. Some courses however do have 'subject fees' to help cover consumables used in the course.
2. **Fee for service through external provider**
 - Some courses are delivered by an external RTO who either come in to the school and deliver it or use one of our staff members to help. These courses do not use a student's VETis funding do have a course fee before enrolling.
3. **VETis through external provider**
 - Other courses delivered by an external RTO are called 'VETis funded courses'. VETis means VET-in-schools and refers to the funding every student receives to support vocational education and training. Essentially, students receive one (1) VETis funded course for free during their time at high school so it is important they choose wisely which course to use this on.

It is important that before choosing to enrol in any VET qualification, students read the information detailed in the MPSHS VET Student Handbook located on our school website:

<https://mabelparkshs.eq.edu.au/curriculum/subject-areas/vocational-education-v-e-t>

Students will also be required to complete the MPSHS Student Enrolment form and create a Unique Student Identifier (USI) prior to commencing any VET course work (found on our website).



CHC30113 Certificate III in Early Childhood Education and Care

Qualification description

This is an entry-level qualification for anyone wishing to commence a career in the early childhood sector. It provides students with an understanding of fundamental skills and knowledge relating to the care of children.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

Students must have a blue card for Working with Children prior to enrolment or commencement of training.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain a CHC30113 Certificate III in Early Childhood Education and Care, 18 units of competency must be achieved.

Unit code	Title
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander culture safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS001	Participate in workplace health and safety
CHCDIV001	Work with diverse people
CHCECE006	Support behaviour of children and young people
CHCECE012	Support children to connect with their world

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 18 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is \$150

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are required to complete 160 hours of structured workplace learning:

- 30 hours birth – 2 years (babies)
- 30 hours 2–3 years (toddler)
- 60 hours 3–5 years (preschool).

Certain units have practical work placement hours that are required to be completed before the student is deemed competent for the unit. These hours can be completed within your structured workplace learning.

The school will assist in organising work placements for students. However, students may also source their own placements, which will need to be approved by the school RTO.

Pathways

This qualification may articulate into:

- Diploma in Early Childhood Education and Care
- work in the industry as a child care assistant, nanny or after school hours care worker.

22481VIC Certificate II in Work Education

Qualification description

This course is delivered to Year 10 students to support their transition to Year 11 and 12 and transitions to employment whilst still studying at school. Students will develop their job seeking and application skills.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a one-year course delivered in Year 10 on site at Mabel Park State High School

Course units

To attain a 22481VIC Certificate II in Work Education, 8 units of competency must be achieved.

Unit code	Title
VU22574	Investigate job opportunities
VU22575	Identify workplace expectations
VU22576	Undertake a work placement
AHCWHS101	Work safely
VU21055	Develop job interview skills
VU21054	Develop written job application skills
VU22362	Engage with simple texts for employment purposes
VU22367	Create simple texts for employment purposes

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 8 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This course aims to develop a skill set in reading, writing and oral communication as well as developing the ability to prioritise and set goals in order for young people to participate in the community and develop future learning (and potentially employment) pathways.

10674NAT Certificate II Functional Literacy

Qualification description

This course is intended to provide participants with the following general education outcomes:

- Develop general literacy skills (reading, writing and oral communication) to enable young people to function in the community
- Develop digital literacy skills in order to use technology to assist with daily activities in everyday life
- Set personal short- and long-term goals in relation to learning and engaging with the community
- Prepare for participating positively in society
- Gain literacy and learning skills to enable young people to progress on to a range of other vocational qualifications and into entry level jobs.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a one-year course delivered in Years 10, 11 or 12 on site at Mabel Park State High School

Course units

To attain a 10674NAT Certificate II Functional Literacy, 9 units of competency must be achieved.

Unit code	Title
LITRDG201	Interpret and comprehend text documents
LITWRT202	Apply written communication skills
LITLRN203	Design personal goals and negotiate learning pathways
LITCOM204	Participate in oral communication
LITADM205	Apply planning and organisational skills to achieve short- and medium-term goals
ICTICT101	Operate a personal computer
ICTICT102	Operate word processing applications
ICTICT108	Use digital literacy skills to access the internet
FSKLRG07	Use strategies to identify job opportunities

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 9 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This course aims to develop a skill set in reading, writing and oral communication as well as developing the ability to prioritise and set goals in order for young people to participate in the community and develop future learning (and potentially employment) pathways.

22473VIC Certificate II General Education for Adults

Qualification description

Graduates at this level will have basic factual, technical and procedural knowledge of a defined area of work and learning through knowledge of:

- processes for developing an individual learning plan
- features and components of an individual learning plan
- basic project methodology to complete a project in an activity in a selected context and/or around a specific content area
- techniques used by writers to convey meaning and achieve purpose
- structure and conventions of a range of texts
- signs / prints/ symbols and their representation in mathematical texts and materials

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a one-year course delivered in Years 10, 11 or 12 on site at Mabel Park State High School

Course units

To attain a 22473VIC Certificate II General Education for Adults, 9 units of competency must be achieved.

Unit code	Title
VU22412	Implement and review a project
VU22413	Engage with a range of complex texts for personal purposes
VU22415	Engage with a range of complex texts for employment purposes
VU22418	Create a range of complex texts for personal purposes
VU22420	Create a range of complex texts to participate in the workplace
VU22422	Investigate and interpret shapes and measurements and related formulae
VU22423	Investigate numerical and statistical information
VU21490	Organise and participate in a practical placement
VU22411	Research pathways and produce a learning plan and portfolio
ICTICT106	Operate presentation packages
HLTAID011	Provide First Aid (3 rd party delivery)

Third party arrangement

The unit HLTAID001 Provide first aid will be delivered and assessed by Binnacle Training. Binnacle Training will issue a Statement of Attainment upon successful completion of this unit. This will be recorded as a credit transfer on the student's record.

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 9 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This course aims to develop a skill set in reading, writing and oral communication as well as developing the ability to prioritise and set goals in order for young people to participate in the community and develop future learning (and potentially employment) pathways.

AVI30419 Certificate III in Aviation

Qualification description

This qualification is relevant to individuals operating remotely piloted aircraft systems (RPAS), in compliance with relevant regulatory requirements of the Civil Aviation Safety Authority (CASA) and national operating standards. Remote pilots operating at this level will apply non-technical and technical knowledge and skills to demonstrate autonomy and judgement.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain a AVI30419 Certificate III in Aviation, 14 units of competency must be achieved.

Unit code	Title
AVIF0021	Manage human factors in remote pilot aircraft systems operations
AVIH0006	Navigate remote pilot aircraft systems
AVIW0028	Operate and manage remote pilot aircraft systems
AVIW0004	Perform operational inspections on remote operated systems
AVIY0052	Control remote pilot aircraft systems on the ground
AVIY0023	Launch, control and recover a remotely piloted aircraft
AVIY0053	Manage remote pilot aircraft systems energy source requirements
AVIY0031	Apply the principles of air law to remote pilot aircraft systems operations
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations
AVIE0003	Operate aeronautical radio
AVIF0034	Apply aviation work health and safety procedures
AVIY0027	Operate multi-rotor remote pilot aircraft systems
AVIH0008	Operate remote pilot aircraft systems extended visual line of sight (EVLOS)
AVIW0006	Perform infrastructure inspections using remote operated systems

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 14 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

The Certificate III in Aviation qualification can lead to employment within a company or government department as a drone pilot or drone specialist introducing and operating new technologies

CHC24015 Certificate II in Active Volunteering

Qualification description

This qualification reflects the role of entry level volunteer workers. At this level, work takes place under direct, regular supervision within clearly defined guidelines.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain CHC24015 Certificate II in Active Volunteering, 7 units of competency must be achieved.

Unit code	Title
CHCDIV001	Work with diverse people
CHCVOL001	Be an effective volunteer
HLTWHS001	Participate in workplace health and safety
BSBCMM211	Apply Communication Skills
FSKDIG003	Use digital technology for non-routine workplace tasks
CHCCOM001	Provide first point of contact
FSKOCM007	Interact effectively with others at work

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 7 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

To achieve this qualification, the candidate must have completed at least 20 hours of volunteer work as detailed in the Assessment Requirements of units of competency.

Pathways

This qualification may be articulated into Certificate III Active Volunteering or used as a pathway for direct workforce entry. Organisations may require volunteers to undergo relevant background checks.

CUA30120 Certificate III in Dance

Qualification description

This qualification reflects the role of a person working in a varied context in the live performance industry, using some discretion and judgement and relevant theoretical knowledge.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the CUA30120 Certificate III in Dance, 13 units of competency must be achieved.

Unit code	Title
CUAWHS311	Condition body for dance performance
CUAPRF317	Develop performance techniques
CUAIND311	Work effectively in the creative arts industry
CUADAN331	Integrate rhythm into movement activities
CUACHR311	Develop basic dance composition skills
CUADAN317	Increase depth of cultural dance techniques
CUADAN318	Increase depth of contemporary dance techniques
CUADAN319	Increase depth of street dance techniques
CUAPRF314	Develop audition techniques
CUARES301	Apply knowledge of history and theory to own arts practice
CUAMUP311	Prepare personal appearance for performances
CUACOS304	Develop and apply knowledge of costume
CUADTM311	Assist with dance teaching

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 13 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based.

Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may be articulated into Certificate IV in Dance or used as a pathway for direct workforce entry.

CUA30920 Certificate III in Music

Qualification description

This qualification reflects the role of individuals who apply a broad range of competencies in various work contexts in the music industry. They use some discretion, judgement and theoretical knowledge, and may undertake routine activities and provide support to a team or work group. They may work in music performance, sound production, music creation and composition, music business.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the CUA30920 Certificate III in Music, 11 units of competency must be achieved.

Unit code	Title
CUACMP311	Implement copyright arrangements
CUAIND313	Work effectively in the music industry
CUAIND314	Plan a career in the creative arts industry
CUAMPF311	Develop technical skills for musical performances
CUAMPF312	Prepare for musical performances
CUAMCP313	Create simple musical pieces using music technology
CUALGT311	Operate basic lighting
CUASOU212	Perform basic sound editing
CUASOU308	Install and disassemble audio equipment
CUASOU331	Undertake live audio operations
CUASOU317	Record and mix basic music demos

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 11 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based.

Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may be articulated into a Diploma of Music or used as a pathway for direct workforce entry. The job roles that relate to this qualification may include assistant sound technician, assistant music manager, musician, sound assistant and road crew.

CUA31120 Certificate III in Visual Art

Qualification description

This qualification reflects the role of individuals who are developing a range of visual art skills and who may take responsibility for own outputs in work and learning. It applies to work in different visual arts, craft and design environments. Practice at this level is underpinned by the application of introductory art theory and history.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the CUA31120 Certificate III in Visual Art, 12 units of competency must be achieved.

Unit code	Title
BSBWHS211	Contribute to the health and safety of self and others
CUAACD311	Produce drawings to communicate ideas
CUAPPR311	Produce creative work
CUARES301	Apply knowledge of history and theory to own arts practice
CUADIG315	Produce digital images
CUAPAI311	Produce paintings
CUADRA311	Produce drawings
CUADES201	Follow a design process
CUAIND314	Plan a career in the creative arts industry
CUADIG304	Create visual design components
CUADES202	Evaluate the nature of design in a specific industry context
ICTICT215	Operate digital media technology packages

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 12 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is \$150 per year

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

The job roles that relate to this qualification may include Ceramics Studio Assistant, Community Theatre Assistant and Arts, Craft or Design practitioner. It also provides pathways to other visual arts, craft and design job roles. Individuals may work under direction, using some discretion and judgment, and may provide support to a team. They may also work autonomously on familiar tasks within defined work settings.

ICT30120 Certificate III Information Technology

Qualification description

This qualification reflects the role of individuals who are competent in a range of Information and Communications Technology (ICT) roles, including animation, basic cloud computing, basic cyber awareness, digital media skills, generalist IT support services, networking, programming, systems and web development. Individuals who work in these fields apply broad sets of skills, including foundational knowledge in critical thinking and customer service skills, to support a range of technologies, processes, procedures, policies, people and clients in a variety of work contexts.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the ICT30120 Certificate III Information Technology, 12 units of competency must be achieved.

Unit code	Title
BSBCRT301	Develop and extend critical and creative thinking skills
BSBXCS303	Securely manage personally identifiable information and workplace information
BSBXTW301	Work in a team
ICTICT313	Identify IP, ethics and privacy policies in ICT environments
ICTPRG302	Apply introductory programming techniques
ICTSAS305	Provide ICT advice to clients
ICTICT309	Create user documentation
ICTICT302	Install and optimise operating system software
ICTSAS308	Run standard diagnostic tests
ICTICT214	Operate application software packages
ICTWEB431	Create and style simple markup language document
CUAANM301	Create 2D digital animations

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 12 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may be articulated into Certificate IV or Diploma Information Technology, or used as a pathway for direct workforce entry.

MEM20413 Certificate II in Engineering Pathways

Qualification description

The qualification is intended for people interested in exposure to an engineering or related working environment with a view to entering into employment in that area. This qualification will equip graduates with knowledge and skills which will enhance their prospects of employment in an engineering or related working environment.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the MEM20413 Certificate II in Engineering Pathways, 12 units of competency must be achieved.

Unit code	Title
MEM13014A	Apply principles of occupational health and safety in the work environment
MEMPE005A	Develop a career plan for the engineering and manufacturing industry
MEMPE006A	Undertake a basic engineering project
MSAENV272	Participate in environmentally sustainable work practices
MEM16006A	Organise and communicate information
MEM16008A	Interact with computing technology
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
MEMPE001A	Use engineering workshop machines
MEMPE002A	Use electric welding machines
MEMPE004A	Use fabrication equipment
MSAPC1101	Adapt to work in industry

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 12 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is \$150

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may be articulated into an apprenticeship or direct employment in engineering/metals/manufacturing work environment

MSL20118 Certificate II Sampling and Measurement

Qualification description

This qualification covers the skills and knowledge required to perform a range of sampling and measurement activities as part of laboratory, production or field operations in the construction, manufacturing, resources and environmental industry sectors.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a one-year course delivered in Year 10 on site at Mabel Park State High School

Course units

To attain the MSL20118 Certificate II Sampling and Measurement, 8 units of competency must be achieved.

Unit code	Title
MSL912001	Work within a laboratory or field workplace (induction)
MSL922001	Record and present data
MSL943004	Participate in laboratory/field workplace safety
MSMENV27	Participate in environmentally sustainable work practices
MSL952001	Collect routine site samples
MSL972001	Conduct routine site measurements
MSL973013	Perform basic tests
MSL973014	Prepare working solutions

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 8 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is Nil

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

Employment outcomes targeted by this qualification include samplers and testers, production personnel, plant operators, production operators, field assistants, drivers, sample couriers and many others.

SHB20121 Certificate II in Retail Cosmetics

Qualification description

This qualification reflects the role of retail sales personnel involved in a defined range of tasks to sell and demonstrate beauty or cosmetic products. They follow known routines and procedures, and work under direct supervision.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the SHB20121 Certificate II in Retail Cosmetics, 15 units of competency must be achieved.

Unit code	Title
SHBBCCS004	Demonstrate retail skin care products
SHBBCCS005	Advise on beauty products and services
SHBXIND005	Communicate as part of a salon team
SHBXCCS007	Conduct salon financial transactions
SHBBMUP011	Design and apply remedial camouflage make-up
SHBBMUP009	Design and apply make-up
SIRXIND003	Organise personal work requirements
SHBBRES003	Research and apply beauty industry information
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBXWHS003	Apply safe hygiene, health and work practices
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SHBBINF002	Maintain infection control standards
SHBBMUP010	Design and apply make-up for photography
SIRRMER001	Produce visual merchandise displays
SHBBSKS006	Pierce ear lobes

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 15 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is \$150 per year

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification provides a pathway to work as a retail sales consultant in any business that sells beauty or cosmetic products and services. This can include beauty and hairdressing salons, retail outlets and department stores.

SHB20216 Certificate II Salon Assistant

Qualification description

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services. These routine and repetitive tasks are completed under direct supervision and with guidance from hairdressers who manage the client service.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the SHB20216 Certificate II Salon Assistant, 12 units of competency must be achieved.

Unit code	Title
BSBWHS201	Contribute to health and safety of self and others
SHBHBAS001	Provide shampoo and basin services
SHBHDES001	Dry hair to shape
SHBHIND001	Maintain and organise tools, equipment and work areas
SHBXCCS001	Conduct salon financial transactions
SHBXCCS003	Greet and prepare clients for salon services
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXIND002	Communicate as part of a salon team
SHBHBAS002	Provide head, neck and shoulder massages for relaxation
SHBHCLS001	Apply hair colour products
SHBHDES002	Braid hair
SIRRMER001	Produce visual merchandise displays

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 12 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is \$150 per year

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

The combined skills and knowledge do not provide for a job outcome as a hairdresser and this qualification is intended to prepare individuals for further training at Cert III level and/or apprenticeship.

SHB30121 Certificate III Beauty Services

Qualification description

This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services. These individuals possess a range of well-developed technical and customer service skills where discretion and judgement are required and are responsible for their own outputs. This includes client consultation on beauty products and services. Work is typically conducted in beauty, waxing, brow and nail salons.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the SHB30121 Certificate III Beauty Services, 18 units of competency must be achieved.

Unit code	Title
SHBBBOS007	Apply cosmetic tanning products
SHBBCS005	Advise on beauty products and services
SHBBFAS004	Provide lash and brow services
SHBBHRS010	Provide waxing services
SHBBMUP009	Design and apply make-up
SHBBNLS007	Provide manicure and pedicure services
SHBBNLS011	Use electric file equipment for nail services
SHBBRES003	Research and apply beauty industry information
SHBXCCS007	Conduct salon financial transactions
SHBXCCS008	Provide salon services to clients
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBXWHS003	Apply safe hygiene, health and work practices
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SIRXSLS001	Sell to the retail customer
SHBBINF002	Maintain infection control standards
SHBBMUP010	Design and apply make-up for photography
SHBXCCS009	Greet and prepare clients for salon services
SHBBSKS006	Pierce ear lobes

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 18 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is \$150 per year

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may be articulated into an apprenticeship or direct employment in the beauty services industry.

SIR20216 Certificate II in Retail Services

Qualification description

This qualification reflects the role of individuals who have the primary responsibility of engaging the customer, maintaining daily store operations and delivering on organisational expectations. They have sound knowledge of product and service offerings. It supports pathways to work in a diverse range of retail settings including specialty retailers, supermarkets and department stores

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Mabel Park State High School

Course units

To attain the SIR20216 Certificate II in Retail Services, 12 units of competency must be achieved.

Unit code	Title
SIRXCEG001	Engage the customer
SIRXCOM001	Communicate in the workplace to support team and customer outcomes
SIRXIND003	Organise personal work requirements
SIRXIND001	Work effectively in a service environment
SIRXRSK001	Identify and respond to security risks
SIRXWHS002	Contribute to workplace health and safety
SIRXPDK001	Advise on products and services
SIRRMER001	Produce visual merchandise displays
SIRXOSM001	Identify and review social media and online platforms for organisational use
SIRXPDK002	Advise on food products and services
BSBTEC201	Use business software applications
SIRXIND004	Plan a career in the retail industry

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 12 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is Nil

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may be articulated into Certificate III in Retail or used as a pathway for direct workforce entry.

SIS20321 Certificate II in Sport Coaching

Qualification description

This qualification reflects the role of individuals who apply the skills and knowledge to conduct pre-planned coaching sessions with foundation level participants in a specific sport. This qualification pathway to work in assistant coaching roles working or volunteering at community based sports clubs and organisations in the Australian sport industry.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a one-year course delivered in Years 10, 11 or 12 on site at Mabel Park State High School

Course units

To attain a SIS20321 Certificate II in Sport Coaching, 7 units of competency must be achieved.

Unit code	Title
HLTAID011	Provide First Aid (3 rd party delivery)
SIRXWHS001	Work Safely
SISSCO002	Work in a community coaching role
SISSCO001	Conduct sport coaching sessions with foundation level participants
SISXCAI001	Provide equipment for activities
SISSOF001	Work as an official in sport
SISSOF003	Officiate sport competitions

Third party arrangement

The unit HLTAID001 Provide first aid will be delivered and assessed by Binnacle Training. Binnacle Training will issue a Statement of Attainment upon successful completion of this unit. This will be recorded as a credit transfer on the student's record.

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 7 units of competency will be awarded a Qualification and a record of results by Mabel Park State High School. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is NIL

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

Individuals with this qualification use a defined and limited range of basic coaching skills to engage participants in a specific sport and are involved in mainly routine and repetitive tasks using limited practical skills and basic sport industry knowledge. They work under the supervision of a coach. Possible job role titles depend on the specific sport may include assistant coach.

2023 EDITION

FITNESS IN SCHOOLS

SIS30321 CERTIFICATE III IN FITNESS



HOW DOES IT WORK

Students gain the entry-level skills required of a Fitness Professional (a Group Exercise Instructor or Gym Fitness Instructor).

Students facilitate fitness programs within their school community.

Programs include:

- › Community fitness programs
- › Strength and conditioning for athletes and teams
- › 1-on-1 and group fitness sessions with male adults, female adults and older adult clients

Pathway into SIS40221 Certificate IV in Fitness - with another Registered Training Organisation.



WHAT DO STUDENTS ACHIEVE?

- › SIS30321 Certificate III in Fitness (max. 8 QCE Credits)
- › The nationally recognised First Aid competency - HLTAID011 Provide First Aid

Direct pathway into:

- › Certificate IV in Fitness with FIT College (RTO: 31903)—Binnacle graduates receive a \$500 discount!
- › Successful completion of the Certificate III in Fitness may contribute towards a student's Australian Tertiary Admission Rank (ATAR)



SKILLS ACQUIRED

- › Client screening and health assessment
- › Planning and instructing fitness programs
- › Deliver 1-on-1 and group fitness programs
- › Exercise science and nutrition
- › Anatomy and physiology



CAREER PATHWAYS

FITNESS IN SCHOOLS

Certificate III in Fitness

GROUP EXERCISE INSTRUCTOR

GYM FITNESS INSTRUCTOR

UNIVERSITY DEGREE

CERTIFICATE IV IN FITNESS

EXERCISE PHYSIOLOGIST

DIPLOMA OF FITNESS

TEACHER - PHYSICAL EDUCATION

PERSONAL TRAINER

SPORT SCIENTIST

FLEXIBLE PROGRAMS

PRACTICAL SUBJECTS

RESOURCES PROVIDED



Binnacle Training
RTO CODE 31319



1300 303 715
admin@binnacletraining.com.au
binnacletraining.com.au



SIS30321 CERTIFICATE III IN FITNESS

COURSE OVERVIEW & OUTLINE

Registered Training Organisation:
Binnacle Training (RTO 31319)

This qualification provides a pathway to work as a fitness instructor in settings such as fitness facilities, gyms, and leisure and community centres. Students gain the entry-level skills required of a Fitness Professional (Group Exercise Instructor or Gym Fitness Instructor). Students facilitate programs within their school community including:

- Community fitness programs
- Strength and conditioning for athletes and teams
- 1-on-1 and group fitness sessions with male adults, female adults and older adult clients

This program also includes the following:

- The nationally recognised First Aid competency - HLTAID011 Provide First Aid
- Community Coaching - Essential Skills Course (non-accredited), issued by Sport Australia
- A range of career pathway options including pathway into SIS40221 Certificate IV in Fitness at another provider

A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required.

Delivery Format:
2-Year Format

Timetable Requirements:
1-Timetabled Line

Units of Competency:
15 Units

Suitable Year Level(s):
Year 11 and 12

Study Mode:
Combination of classroom and project-based learning, online learning (self-study) and practical work-related experience

Cost (Fee-For-Service):
\$365.00 per person
+ \$55 First Aid

QCE Outcome:
Maximum 8 QCE Credits

TERM 1	TOPICS	TERM 2	TOPICS
	<ul style="list-style-type: none"> Binnacle Lounge Induction Sport, Fitness and Recreation (SFR) Industry Knowledge Beginning Coaching Principles Workplace Health and Safety SFR Laws and Legislation Maintain SFR Equipment 		<ul style="list-style-type: none"> Respond to Emergencies Provide First Aid and CPR Risk Analysis Organise Work Community Fitness Programs
	PROGRAMS		PROGRAMS
	<ul style="list-style-type: none"> Bootcamp Program: Assist with Delivering Sessions Coaching Program: Plan and Deliver Coaching Sessions Respond to an Emergency Situation: Fire Evacuation Drill Online Course: Community Coaching Essential Skills (Online Course) 		<ul style="list-style-type: none"> Community Fitness Program: Plan and Conduct Community Fitness Sessions Short Course: Provide First Aid (HLTAID011)

UNITS OF COMPETENCY SCHEDULED FOR COMPLETION

HLTAID011	Provide First Aid		
TERM 3	TOPICS	TERM 4	TOPICS
	<ul style="list-style-type: none"> Body Systems The Cardiorespiratory System Descriptive Terminology The Musculoskeletal System Provide Quality Customer Service Plan and Deliver Exercise Programs 		<ul style="list-style-type: none"> The Digestive System and the Energy Systems Provide Healthy Eating Information Client Screening and Health Assessment Sustainable Work Practices in the SFR Industry
	PROGRAMS		PROGRAMS
	<ul style="list-style-type: none"> One-on-One Cardio Program Group Conditioning Sessions for Adolescent Clients 		<ul style="list-style-type: none"> Client Screening: Initial Client Consultation Group Nutrition Presentation

UNITS OF COMPETENCY SCHEDULED FOR COMPLETION

HLTWHS001	Participate in workplace health and safety
SISXEMR001	Respond to emergency situations
SISXIND001	Work effectively in sport, fitness and recreation environments
SISXIND002	Maintain sport, fitness and recreation industry knowledge
BSBSUS211	Participate in sustainable work practices

TERM 5	TOPICS	TERM 6	TOPICS
	<ul style="list-style-type: none"> Conducting Health Assessments Plan and Deliver Exercise Programs Anatomy and Physiology 		<ul style="list-style-type: none"> Older Clients Specific Population Clients Anatomy and Physiology
	PROGRAMS		PROGRAMS
	<ul style="list-style-type: none"> Fitness Orientation Program: Client Orientation One-on-One Gym Program: Adolescent Client 		<ul style="list-style-type: none"> Gentle Exercise Program: Participate in Gentle Exercise Sessions Mobility Program: Plan and Instruct Mobility Sessions Specific Populations: Plan and Deliver Programs for Scenario Clients Community Fitness Program: Primary School Participants

TERM 7	TOPICS
	<ul style="list-style-type: none"> Older Clients Specific Populations Anatomy and Physiology
	PROGRAMS
	Group Exercise and Gym-based One-on-One Sessions: <ul style="list-style-type: none"> Female and Male Adults aged 18+; and Older adults aged 55+

UNITS OF COMPETENCY SCHEDULED FOR COMPLETION

SISFFIT047	Use anatomy and physiology knowledge to support safe and effective exercise
BSBOPS304	Deliver and monitor a service to customers
BSBPEF301	Organise personal work priorities
SISFFIT035	Plan group exercise sessions
SISFFIT036	Instruct group exercise sessions
SISFFIT032	Complete pre-exercise screening and service orientation
SISFFIT033	Complete client fitness assessments
SISFFIT052	Provide healthy eating information
SISFFIT040	Develop and instruct gym-based exercise programs for individual clients

Please note this Course Schedule is a guide only. This document is to be read in conjunction with Binnacle Training's Program Disclosure Statement (PDS). The PDS sets out the services and training products Binnacle Training as RTO provides and those services carried out by the School as Third Party (i.e. the facilitation of training and assessment services). To access Binnacle's PDS, please visit: binnacletraining.com.au/tp

CPC10111 – Certificate I Construction

COURSE OVERVIEW

Who: School-Based Students in Yr10, 11 or 12 with interest in the Construction Industry

Duration: 1 day per week over 2 terms or structured to suit curriculum timetable

Cost: Free for students through VETiS funding or a “fee-for-service” may apply

Where: All training conducted on school grounds during school hours

Equipment: All student resources, equipment, building materials and personal protective equipment is provided, including a “High Vis” shirt with school logo.

Future Pathways: Exclusive partnerships with industry, providing work experience and apprenticeship opportunities.

COURSE OUTCOMES

- ⇒ Nationally Recognised Certificate I in Construction (CPC10120)
- ⇒ Construction Safety ‘White Card’ (required to access any construction zone)
- ⇒ Provide CPR (HLTAID009) or Working at Heights (RIIWH5204E) Certificate
- ⇒ Up to 3 QCE points
- ⇒ Access to industry employment and apprenticeship opportunities

DELIVERY OPTIONS

- ⇒ delivered as a fully independent course by Adapt Education. All delivery, assessment and paperwork done by us with no requirements or impact on school teaching staff.
- ⇒ mapped to the Construction SAS.
- ⇒ Partnering opportunities are available for schools who would like to run our program delivered by their own teaching staff.

ONLINE OR CORRESPONDENCE

For the theory component of the course, resources are:

- ⇒ Online: benefit from an easy to navigate elearning course. Online is interactive, meaning less readings and more visually engaging resources.
- ⇒ Resources can be printed or provided on a USB stick if needed.

COURSE STRUCTURE

This qualification provides an introduction to the construction industry. The units cover essential skill and knowledge requirements to successfully commence work in industry.

This Nationally Recognised course consists of 11 units:

1. CPCCOM1012 Work effectively and sustainably in the construction industry
2. CPCCOM1013 Plan and organise work
3. CPCCOM1014 Conduct workplace communication
4. CPCCCM1011 Undertake basic estimation and costing
5. CPCCCM2005 Use construction tools and equipment
6. CPCCWHS1001 Prepare to work safely in the construction industry
7. CPCCWHS2001 Apply OHS requirements, policies and procedures in the construction industry
8. CPCCVE1011 Undertake a basic construction project
9. CPCCOM1015 Carry out measurements and calculations
10. CPCCCM2004 Handle construction materials
11. RIIWHS204E Work safely at heights (E)
11. HLTAID009 Provide cardiopulmonary resuscitation (E)

ENTRY REQUIREMENTS

It is expected that students have basic written and verbal communication skills, basic numeracy skills and basic computer operating skills. Schools must disclose any students with Language, Literacy or Numeracy (LLN) issues. We are able to assist participants whom experience LLN issues, or a disability.

ASSESSMENT

Assessment consists of two key areas:

- ⇒ Theory assessment: multi-choice and short answer questions.
- ⇒ Practical construction project: Adapt has several “standard” projects students can undertake, or the school can discuss the inclusion of specific projects that will benefit the school, such as beautification or maintenance projects around the school.

Unlimited access to your trainer available through phone, email and message portal.



“We pride ourselves on quality service and great outcomes for schools and students.”

ADAPT EDUCATION RTO# 32452

Strategix Training Group

RTO number: 31418



HLT23215 Certificate II Health Support Services

Qualification description

This qualification reflects the role of workers who provide support for the effective functioning of health services. At this level workers complete tasks under supervision involving known routines and procedures or complete routine but variable tasks in collaboration with others in a team environment.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

Students must have a blue card for Working with Children prior to enrolment or commencement of training.

Duration and location

This is a one-year course delivered in Years 10, 11 and 12 on site at Mabel Park State High School in partnership with Strategix Training Group

Course units

To attain a HLT23215 Certificate II Health Support Services Education and Care, 12 units of competency must be achieved.

Unit code	Title
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
BSBTWK201	Work effectively with others
HLTFSE001	Follow basic food safety practices
BSBPEF202	Plan and apply time management
CHCCCS026	Transport individuals
CHCCCS020	Respond effectively to behaviours of concern
BSBOPS101	Use business equipment and resources
BSBOPS203	Deliver a service to customers
CHCCOM001	Provide first point of contact

Obligation

The school guarantees that the student will be provided with every opportunity to complete the qualification. Employment is not guaranteed upon completion of this qualification.

Students who are deemed competent in all 12 units of competency will be awarded a Qualification and a record of results by Strategix. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

The cost of this course is free as it uses VETis funding

Assessment

Assessment is competency based. Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning where they will work in an authentic environment.

Pathways

This qualification may articulate into: Certificate III Health Support Services
This course leads to jobs in the health care/Nursing.